



Mission: Build partnerships and promote strong collaborative action to ensure all residents within the County have stable, safe, and healthy places to live.

**Santa Cruz County
Housing for Health Partnership (H4HP) Policy Board
Regular Meeting Agenda
October 18, 2023; 3 pm**

420 Capitola Avenue, Capitola, CA 90501 - Capitola City Hall - Community Room

Zoom Conference Link: <https://santacruzcounty-us.zoomgov.com/s/1612775526>

Call-In Number: +16692545252 Webinar ID#: 161 277 5526

Call to Order/Welcome

Non-Agenda Public Comment

Action Items (vote required) {3:15 – 4 pm}

1. Approval of Minutes: August 16, 2023, Regular Meeting
2. Approval of Operations Committee supported changes to CoC Governance Charter
3. Approval of Memorandum of Understanding (MOU) with Housing Authority of the County of Santa Cruz for 41 Stability Housing Vouchers
4. Approval of CoC/HMIS Data Use Agreement for Abode Services Cash Transfer Pilot Research Study

Information Items (no vote required): {4-4:20 pm}

5. 2024 Point-in-Time (PIT) Count Scheduled for January 25, 2024
6. [When We Walk By](#) – 1440 Foundation/Housing for Health Dinner Event – November 29, 2023
7. Policy Board Two-year Terms Ending, New Appointments/Re-appointments Needed

Report/Discussion Items (no vote required): {4:20 pm – End}

8. Review of CoC NOFO Rating and Ranking Review Committee Process
9. Coordinated Entry Brief Update

Board Member Announcements

Adjournment

Next Meeting: Wednesday, December 13, 2023, 3 pm

The County of Santa Cruz does not discriminate based on disability, and no person shall, by reason of a disability, be denied the benefit of the services, programs, or activities. This meeting is in an accessible facility. If you are a person with a disability and require special assistance to participate in the meeting, please call (831) 763-8900 (TDD/TTY- 711) at least 72 hours in advance of the meeting to make arrangements. Persons with disabilities may request a copy of the agenda in an alternative format. As a courtesy to those affected, please attend the meeting smoke and scent free.

Action Item 1: Approval of Meeting Minutes

(Action required) – Robert Ratner

Recommendation

Approve the August 16, 2023, Housing for Health Partnership Policy Board Regular Meeting minutes.

Suggested Motion

I move to approve the August 16, 2023, Housing for Health Partnership Policy Board Regular Meeting minutes.



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**Housing for Health Partnership (H4HP) Policy Board
Regular Meeting Minutes
August 16, 2023; 3 pm**

Call to Order/Welcome

Present: Heather Rodgers, Jaime Goldstein, Judy Hutchison, Justin Cummings, Kate Nester, Manu Koenig, Martine Watkins, Tom Stagg, Lisa Murphy, Tiffany Cantrell-Warren

Absent: Mariah Lyons, Susan True, Suzi Merriam, Tamara Vides

Additions and Deletions to the Agenda: None

Non-Agenda Public Comment

No public comment received.

Action Items (vote required)

1. Approval of Minutes: June 21, 2023, Regular Meeting

Discussion: None.

Public Comment: None.

Motion to Approve: Judy Hutchison

Motion Seconded: Jaime Goldstein

Abstentions: None

Board Action: Motion passed with all members.

2. Recommendations related to the annual HUD Continuum of Care (CoC) Notice of Funding Opportunity (NOFO)

Discussion: Housing for Health Division staff shared a powerpoint presentation on the U.S. Department of Housing and Urban Development (HUD) release of its annual Notice of Funding Opportunity (NOFO) for the 2023 Continuum of Care (CoC) program. Discussed that the Santa Cruz County CoC will compete nationally with 450 other CoCs by coordinating systems, submitting a narrative of their activities and performance, an extensive application package, and priority ranking of projects. Discussed how this process creates opportunities to make changes, renew projects, and apply for new funding. However, it is possible for low-ranking projects to lose funding. Mentioned the total possible funding for Santa Cruz County projects, before rent adjustments, is \$6.2 million. Mentioned current HUD CoC grant recipients include County of Santa Cruz Human Services Departments, County of Santa Cruz Health Services Agency, Housing Authority of the County of Santa Cruz, Encompass Community Services, Housing Matters, Families in Transition, Community Action Board, Walnut Avenue Family & Women's Center, Bill Wilson Center, Covenant House, and Monarch Services. Mentioned \$379K is



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available for new projects and \$106K is available for DV projects. Discussed that Encompass Community Services (ECS) voluntarily gave up \$106,047, which can now be reallocated towards new permanent supportive housing (PSH), Rapid Rehousing (RRH), joint RRH Transitional Housing (RRH-TH), and/or Coordinated Entry System (CES) grants. Mentioned HUD grants cannot be used for shelter. Questions were raised about why not reallocate toward existing projects that are doing well. Board members suggested giving the Review and Ranking Committee authority up to 7% to adjust the available funds for new applications from underperforming projects. Discussed the Review and Ranking Committee, which includes four non-conflicted individuals: Larry Imwalle, Heather Rogers, Carlos Landaverry, and Karen Kern. Their role is to review and evaluate project applications by using objective criteria and recommending a final ranked Project Priority List by September 12, 2023. Discussed slight adjustments to the rating criteria to support the Youth Homelessness Demonstration Program (YHDP) Initiative, encourage rental assistance, and encourage housing for populations that are excluded from other housing options. The complete CoC-wide HUD application deadline is September 28, 2023. Concerns and questions were raised about Board members not being able to review the Review and Ranking Committee recommendations before applications are submitted to HUD. Board members suggested Housing for Health staff to provide meeting minutes of the Review and Ranking committee meeting.

Public Comment:

None.

Motion:

Approve the reallocation and addition of \$106,047 from ECS projects voluntarily given up to the \$379,274 CoC bonus making a total of \$485,321 available for eligible new PSH, RRH, RRH-TH, and/or CES grants; Approve the slight adjustments as presented made to CoC project rating criteria used to competitively score projects; Approve authority for Rating and Ranking committee to move up to 7% of funds from existing poor performing or underspending projects as part of its process; and, Approve granting of authority to the Review and Ranking Committee to make final project selection/ranking decisions to be confirmed by the Housing for Health Partnership (H4HP) Policy Board at its next regularly scheduled meeting (October 19, 2023).

Motion to Approve:

Manu Koenig

Motion Seconded:

Heather Rodgers

Abstentions:

None

Board Action:

Motion passed with all members.

Information Items (no vote required):

3. HMIS Privacy and Security Updates and Training Completed - [Santa Cruz HMIS Home \(bitfocus.com\)](https://bitfocus.com)

Discussion:

Reviewed plans to implement the new federal HMIS data standards with current and future users of Homeless Management information System (HMIS). Focus

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Strategies (consultant) and BitFocus (HMIS vendor) will support more frequent and in-person trainings for HMIS users. New HMIS privacy and security standards have been implemented.. Mentioned all organizations using HMIS have signed new participation agreements, and all 170 users have completed updated training. Discussed the Housing for Health Division, Focus Strategies, and BitFocus will prepare new trainings that incorporates the new HUD HMIS standards starting on October 1st, 2023. Discussed how the new standards and training aim to enhance the appropriate use and handling of client information, improve data quality, and increase service coordination while capturing participant demographics and tracking program outcomes.

4. New Coordinated Entry Effort Launched

Discussion: *Reviewed the new adopted Coordinated Entry System policies and the implementation efforts are in the early phases. Highlighted that the Housing for Health Division staff have taken several actions including developing new coordinated entry tools and forms, updating HMIS with new data fields and processes, conducting data analysis, developing reports to help match participants to resources, and providing updated information to the community via newsletters and the Housing for Health Partnership website. Discussed that over the coming months the Housing for Health Division plans to expand the number of Connectors to 50+ individuals and improve their effectiveness through networking and training.*

Report/Discussion Items (no vote required):

5. 2023 Santa Cruz County Point in Time (PIT) Count Report

Discussion: *Reviewed the Santa Cruz County Point in Time Count Report, and reported the total number of people experiencing homelessness is the lowest number in the history of PIT counts in Santa Cruz County. Highlighted that the number of people experiencing homelessness in Watsonville increased by 15%, and the Hispanic/Latinx population experiencing homelessness and unsheltered persons sleeping in vehicles has reached the highest percentage ever recorded in Santa Cruz County PIT counts. Discussed how this year the extra federal funding and Emergency Housing Vouchers (EHVs) were the most impactful investments within the CoC. Mentioned that The Housing for Health Partnership is eligible for additional HUD funding, and the Housing Authority has received an allocation of 41 additional Stability vouchers to help households experiencing homelessness due to our collective performance with EHVs and in other programs.*

6. California Statewide Study of People Experiencing Homelessness

Discussion: *Discussed how the UC San Francisco Benioff Homeless and Housing Initiative published the most extensive study of homelessness in the United States since the mid-1990s. Discussed the comprehensive look at the causes and consequences of*

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homelessness in California. Discussed the recommended policy changes in the report and highlighted the importance of enforcing tenant rights. Mentioned The Housing Assistance Fund has provided quick and flexible financial aid to prevent homelessness. Discussed how the lack of sustainable funding poses a significant obstacle in providing the necessary assistance to individuals experiencing or at-risk of homelessness.

7. Homelessness and Housing California FY24 Budget Update

Discussion: *Discussed Key parts of the National Alliance to End Homelessness (NAEH) summary of FY23-24 California policy changes related to homelessness. Highlighted \$1 billion statewide funding for Homeless Housing, Assistance and Prevention round 5, which requires approval of a regional homeless action plan. Mentioned that the new state guidelines for the regional plan will be issued by September 30th, 2023. Discussed how local communities will then have 180 days to complete and submit the new regional plan and have the option to spend \$250 thousand of the HHAP 5 funding to help with the planning process. Mentioned that \$400 million Encampment Resolution funding will be made available statewide and Supplemental Homekey funding of \$170 million statewide will be available for big cities and counties that have a compliant Housing Element and a regionally coordinated homelessness action plan.*

Board Member Announcements

No additional announcements.

Adjournment

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Action Item 2: Approval of Operations Committee supported changes to CoC Governance Charter

(Action required) – CoC Staff/Operations Committee

Recommendation

- (1) Approve proposed edits to the Housing for Health Partnership Governance Charter to clarify inconsistent or vague language and to expand representation of people with lived expertise in the CoC, its Policy Board, and Operations Committee.

Background

Housing and Urban Development (HUD) Continuum of Care (CoC) regulations require that CoCs establish and update Governance charters. Charters must outline general and governing board membership selection processes. They must also outline how specific CoC roles and responsibilities are carried out within the CoC's geographic region. The current Santa Cruz County Housing for Health Partnership Governance Charter was adopted June 18, 2021. The charter calls for an annual review and updates to the Charter as needed. Amendments to the charter require a majority vote of Policy Board members.

CoC staff and Operational Committee members reviewed the current charter over the past three months to ensure compliance with HUD regulations, consistency with current practices, increased clarity around membership selection, and to expand opportunities for people with lived experience of homelessness to share the expertise within the CoC.

Federal and state government agencies require active involvement of people with lived experience of homelessness in the work of the CoC. This is also a priority articulated in the Housing for a Healthy Santa Cruz framework for addressing homelessness. CoC staff have developed plans for expanding lived expertise involvement in the CoC by formally supporting a youth-specific and general population Lived Expertise Action Boards. These planned efforts will be supported by Central California Alliance for Health Housing and Homeless Incentive Program (HHIP) funds, CoC planning funds, and California Homeless Housing, Assistance and Prevention (HHAP) funds.

Proposed substantive changes to the Charter include:

- (1) Clarifying inconsistencies in language related to how appointments are made to the Policy Board;
- (2) Adding additional lived expertise participants to the Policy Board;
- (3) Adding more specific information about Lived Expertise Action Boards;
- (4) Clarifying operational committee and working group participation expectations;
- (5) Clarifying membership selection and participation in the Operations Committee

Suggested Motion

I move to approve: *The recommend changes to the Housing for Health Partnership Governance Charter.*

**SANTA CRUZ COUNTY HOUSING FOR HEALTH PARTNERSHIP
GOVERNANCE CHARTER
Adopted June 18, 2021**

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ARTICLE 1: PURPOSE AND AUTHORITY

The Santa Cruz County Housing for Health Partnership (the Partnership) aligns and develops resources, stakeholders, and collective wisdom across the greater Santa Cruz community to promote public health and work toward preventing and ending homelessness within the county.

The Partnership serves as the community's designated Housing and Urban Development (HUD) Continuum of Care (CoC) governance entity in compliance with the requirements of federal regulations governing receipt of CoC funding, 24 Code of Federal Regulations (CFR) Part 578. This charter was developed in partnership with the Homeless Management Information System (HMIS) lead agency, the CoC collaborative applicant, and the HUD Coordinated Entry implementation lead. Elements of this charter that reflect federal requirements are identified with a blue parenthetical note ([CoC Requirement](#)).

ARTICLE 2: STRUCTURE

The Partnership consists of:

1. A **Policy Board** responsible for high level planning and decision-making. The Board sets overall policy direction and provides system oversight. The Board delegates implementation, operational, and planning responsibilities to specific Operational Committees and Working Groups. See Article 3.
2. **Operational Committees and Working Groups** providing recommendations, input and guidance on key operational issues, resource needs, and areas for policy change and improvement. Operational Committees have decision-making authority [when](#) delegated by the Board. Operational Committees have formally established memberships with participation expectations. Working Groups form as needed and evolve over time based on evolving community needs, priorities, and opportunities. Working Groups bring together particular individuals with roles and responsibilities relevant to a specific focus area. Working groups coordinate local efforts and provide input and advice to the Policy Board or Operational Committees. See Article 4.
3. The **General Membership** consisting of any individual in the community interested in joining the collective effort to prevent and end homelessness in the community. Membership expectations are set by the Policy Board. The Policy Board may request formal input or votes from the General Membership on specific topics. ~~The General Membership nominates and selects three people to sit on the Policy Board.~~ See Article 5.
4. **Staffing** for the Partnership is provided by the Santa Cruz County Human Services Department, Housing for Health Division (H4H). See Article 6.

ARTICLE 3: POLICY BOARD

1. Responsibilities of the [Policy Board](#)

The Policy Board has the following responsibilities:

- a. Create and/or adopt guiding principles, system objectives, equity goals and community-level plans for addressing homelessness, starting with the *Housing for a Healthy Santa Cruz Strategic Framework* and including revisions and updates.
- b. Review and approve six-month work plans to implement the *Housing for a Healthy Santa Cruz Framework and subsequent revisions to the Framework*.
- c. Review and approve funding recommendations developed by Operational Committees or other entities.
- d. Approve applications for HUD Continuum of Care (CoC) and Emergency Solutions Grant (ESG) funding and any funds from the State of California or other sources that require CoC oversight, management, approval, or coordination. (CoC Requirement).
 - i. Designate a Collaborative Applicant for CoC funding. The current Collaborative Applicant is H4H. (CoC Requirement).
 - ii. Designate a Committee composed of non-conflicted members to review, rate, and rank CoC applications and present a final Project Priority List to the Policy Board for approval (CoC Requirement).
- e. Review and approve operational standards, policies, and high-level procedures for components of the housing crisis response system including, but not limited to, Coordinated Entry. (CoC Requirement).
 - i. Designate a Coordinated Entry Management Entity and an Evaluation Entity. H4H is the current Coordinated Entry Management Entity. (CoC Requirement).
- f. Conduct high level evaluation of the system and make high level recommendations for continuous improvement. (CoC Requirement).
 - i. Conduct high level tracking of progress towards goals and outcomes in *Housing for a Healthy Santa Cruz and subsequent Framework revisions* and related six-month work plans, as well as progress towards other emerging priorities and activities.
 - ii. Designate an entity to manage the HUD mandated Homeless Management Information System (HMIS) and provide oversight for HMIS. The current HMIS management entity is H4H (CoC Requirement).
 - iii. Approve the methodology and publication of the ~~final~~ results ~~for~~of the bi-annual Point in Time (PIT) Count. (CoC Requirement).
- g. Provide direction to staff related to high-level communications and reports to stakeholders on results of investments and operations of the system and progress on Framework goals.
- h. Review applications for membership to Operational Committees that have decision-making authority and make appointments to those Committees.

- i. Ensure appropriate consultation and coordination with CoC, HUD Emergency Solutions Grant (ESG), and other funding recipients when such efforts are required by HUD or other funding agencies.
- j. Provide guidance to staff on how to support local jurisdictions in their completion of HUD Consolidated Plans, Annual Plans, and Consolidated Annual Performance and Evaluation Reports (CAPER).

2. Policy Board Membership

The Policy Board consists of ~~18~~ 15 community leaders and ~~stakeholders-partners~~ who represent different entities and constituencies with significant experience and/or resources to address the issue of homelessness. Slots on the Board fall into 3 categories: jurisdictional representatives, Operational Committee or Working Group representatives, and partner system representatives. At least ~~one~~ four members of the Board must have had lived experience of homelessness at some point in their lives. ~~The Policy Board nominating entities will strive to ensure two or more Policy Board members will have lived experience.~~

Partners Stakeholder Group or Entity	Number of Seats	Eligible Representatives
A. Jurisdictional Representatives	9	May be filled by elected officials, government staff, or other citizens.
City of Santa Cruz	2	
City of Watsonville	2	
City of Scotts Valley/City of Capitola (alternating appointments)	1	
County of Santa Cruz	4	
B. Operational Committee or Working Group Representatives	6 3	At least 1 must be a person with lived experience.
Lived Expertise Action Board (LEAB)	2	
Youth Lived Expertise Action Board (Y-LEAB)	2	
Operational Committee or Other Working Group	2	
C. Partner System Representatives	3	May come from non-profit, for-profit, public agencies or philanthropic entities.
Health Sector	1	
Workforce/Business/Foundation Sector	1	
Education Sector	1	

The CoC regulations require that the CoC Board must “be representative of the relevant organizations and of projects serving homeless subpopulations; and include at least one homeless or formerly homeless individual.” Board members will complete a brief checklist noting which organizations and groups they represent. Members may represent more than one stakeholder group. All Board members will receive an orientation to the work of the CoC and their responsibilities as a Board member.

3. Appointments to the Board

HUD CoC regulations require that the process for appointing Board members will be reviewed, updated, and approved at least once every five years. Members will be appointed by an existing or to-be-created entity or body that represents that sector, as follows:

a. Jurisdictional Representatives will be appointed by the jurisdiction’s respective elected body (City Council or County Board of Supervisors). Jurisdictional representatives may be elected officials, staff of the jurisdiction, or community representatives determined by the appointing body to represent the interests and concerns of the jurisdiction. For members appointed by the County, no more than two may be elected officials. City jurisdictions may appoint ~~ment~~ up to two elected officials.

b. Operational Committee or Working Group_Representatives will be appointed by the General Membership. ~~LEAB and Y-LEAB representatives on operational committees will be appointed respectively by the LEAB and Y-LEAB, and must include at least one person with lived experience of homelessness.~~

c. Partner System Representatives will be appointed by entities representing the work of the designated sector and will be recruit~~ing~~ed and recommended by H4H staff. The existing Policy Board will confirm sector representatives to be added to the Board. Criteria for selection of representatives will include:

- i. Organization brings funding or other policy/systems change levers to the ~~table~~collective effort.
- ii. Organization or individual within organization is motivated and committed to taking action to address homelessness_
- iii. Nominees represent the interests and concerns of the appointing organization and of the field of interest.

4. Board Terms

Board Members will serve two-year terms. Each appointing body may determine if they will impose term limits on their representatives. If a member leaves before their two-year term is completed, their appointing body will appoint a replacement to serve out the remainder of their term.

5. Board Member Responsibilities

Each member will sign a written set of commitments for serving as a Board member, including:

- a. A code of conduct (CoC Requirement), including agreement to abide by HUD (Title 24 Code of Federal Regulations {CFR} part 578.5) and Policy-Board adopted conflict of interest regulations and recusal processes for the Board, its chair(s), and any person acting on behalf of the Board.
- b. Standards for Board service including expectations for attendance, preparation, and other responsibilities.
- c. All regular Members of the Board shall attend all meetings. A pre-designated alternate may be established. Alternates shall receive and remain informed about all meeting materials but shall only attend when the primary member has an unavoidable reason for not attending.

Board members who fail to uphold their responsibilities may be removed by an action of the Board.

6. Officers

The Board will elect two co-chairs. Co-chairs may represent any of the three categories of representatives~~ion~~ but may not both be representatives from the same category type.

The co-chairs are responsible for working with staff to develop meeting agendas and to chair Board

meetings. Staff will assist with meeting facilitation and the presentation of agenda items.

The co-chair terms will be two years. A co-chair may be appointed for a subsequent term at the discretion of the Board. The co-chair terms will be staggered so that they do not both change in the same year. To provide for staggering, one of the first two co-chair terms under this Charter will be a special one-year term; thereafter, the term will revert to two years.

7. Meetings of the Board

a. Brown Act

The Policy Board is subject to the Brown Act and all meetings will be conducted in alignment with those requirements.

b. Frequency

The Board will meet at least every other month at a regularly scheduled time. Meetings may be held with more frequency in the first year of Board operations.

c. Decision-Making

Board decisions and actions are made through consensus. However, in cases where consensus cannot be reached, the decision will be subject to a simple majority vote.

d. Quorums

The Board must have a quorum to take any action, either by consensus or by vote. A quorum is defined as a majority of current members. When all 185 Board seats are filled, 108 members shall constitute a quorum.

e. Meeting Notification

A meeting notice and agenda shall be publicly posted at least 72 hours prior to each Board meeting.

f. Public Comment and Standing Agenda Items

Each Board meeting shall include opportunities for public comment, in accordance with the Brown Act. Operational Committee and Working Group reports shall be standing agenda items.

ARTICLE 4: OPERATIONAL COMMITTEES AND WORKING GROUPS

1. Authority

The Partnership Policy Board may create Operational Committees with decision-making authority as delegated by the Board or Working Groups advisory to the Policy Board and Operational Committees.

- ~~a. **Decision-Making Operational Committees.** For Committees with decision-making authority, the Committee shall include at least one individual that participates in regular Policy Board meetings. Board shall appoint a Chair that is a member of the Policy Board. Seats on decision-making Committees must be filled by a process approved by the Policy Board where members apply for Board approval and appointment. The Board will task Decision-making Committees will have with a specific work plans detailing objectives, activities, and specific decisions to be made. Decision-making Committee members must sign the same Code of Conduct and responsibilities documents as Board Members. Committees make decisions following the same guidelines as the Policy Board and Committee meetings also follow Brown Act guidelines for public participation and comment opportunities.~~

~~b.a.~~ **Working Groups.** Working Groups are not required to have Board members as ~~chairs-~~
~~participants~~ and membership of these groups may be self-selecting or managed by H4H
as staff.

Committees and Working Groups may be Standing (ongoing) or Ad Hoc (short term). This Charter describes an initial set of Standing Committees and Working Groups which may be modified by Board Action.

Any Committee may create working groups designated to work on specific tasks. Working groups do not require any approval by the Board.

All committee members may receive support and training to enable them to participate in the work of the Committee. Members who are not compensated through their employment may be compensated for their work by H4H through stipends, depending on the availability of funding.

~~2. System Operations, Data and Evaluation (Smart Path to Housing and Health Operations Standing) Committee~~

~~a. Responsibilities~~

The ~~System Operations, Data and Evaluation Committee (Operations Committee)~~ is a decision-making committee with authority delegated by the Board ~~through an annual work plan to address Housing for Health system operational issues and to draft new or updated policies and procedures for consideration by the Policy Board.~~ Given its expansive scope, this Committee may form work groups to carry out its work. At a minimum, this committee is required to consult with and include Emergency Solutions Grant (ESG) and Continuum of Care (CoC) grant recipients related to the responsibilities outlined below.

System Policies and Standards

- i. Develop and update operational standards, policies, and high-level procedures for components of the system, including how people access and are prioritized for each component (CoC Requirement):
 - ~~a.~~ Coordinated Entry (~~Smart Path~~)
 - ~~b.a.~~ Housing Problem Solving and Prevention
 - ~~e.b.~~ Outreach
 - ~~d.c.~~ Temporary shelter and transitional housing
 - ~~e.d.~~ Rapid rehousing and other time-limited subsidy program models (standards to include policies for determining what percentage or amount of rent each program participant must pay)
 - ~~f.e.~~ Permanent supportive housing and other housing dedicated for people experiencing homelessness
 - ~~g.f.~~ Supportive services dedicated to people experiencing homelessness

Standards must include required system policies such as those required under the Violence Against Women Act (VAWA). (CoC Requirement)

- ii. Oversight and evaluation of the HUD mandated Coordinated Entry System (CES). (CoC

Requirement) Establish a mechanism for client and community feedback and complaints to be handled at the system level and used to make system level improvements, when appropriate.

Data and Performance Measurement

- i. Building from HUD’s required System Performance measures, establish performance measures and targets for the system and its component parts, as listed above. Proposed ~~Targets~~ to be brought to Policy Board for approval.
- ii. Evaluate the housing crisis response system and develop continuous strategies for improvement; implement Results-Based Accountability (RBA) across the system.
- iii. Develop and manage systems for collecting and managing data needed to track performance and evaluate the system, including:
 - a. Review, revise, and approve a privacy plan, security plan, and data quality plan for the HMIS. **(CoC Requirement)**
 - b. Conduct the HUD required Point in Time Count (PIT), not less than every other year and with a goal of moving to annual. **(CoC Requirement)**
 - c. Conduct a regularly updated inventory of the system and map of the resources available to respond to homelessness, including maintaining and updating the HUD required Housing Inventory Count (HIC) **(CoC Requirement)**
 - d. Quantify system gaps and needs on a regular basis **(CoC Requirement)**
 - e. Produce regular reports to funders (including HUD), local leadership, community members and other stakeholders as needed to understand and assess the performance of the system. **(CoC Requirement)**
 - f. Coordinate with local jurisdictions to identify the information they need and facilitate needed data collection and sharing between organizations.
 - g. Maximize data transparency between County, cities, service providers and the ~~general public~~**public**.
 - h. Ensure compliance with HUD HMIS requirements.
 - i. Ensure consistent and active participation of agencies in HMIS including required and desired participating agencies.

b. Membership

The ~~System Operations, Data and Evaluation~~ Committee shall have 15 representatives. Membership must represent a cross-section of expertise in program types and subpopulations as well as geographical diversity. Membership must represent ~~the~~ relevant organizations and projects serving homeless populations, such as persons with substance use disorders, persons with HIV/AIDS, veterans, ~~the~~ persons who are chronically homeless, families with children, unaccompanied youth, persons with the seriously mentally ill ness, and victims/survivors of domestic violence, dating violence, sexual ~~assault~~assault, and stalking. ~~include representation in the areas identified below according to HUD guidelines.~~

Operations Committee members shall be appointed by the ~~Policy Board~~CoC Membership for two-year terms and must include a chairperson who is also a Policy Board member and responsible for reporting

to the Board on behalf of the Committee.

c. Meetings

The ~~System Operations, Data and Evaluation~~ Committee shall meet monthly at least every other month at a regularly scheduled time.

3. Cross Jurisdictional Finance Working Group

a. Responsibilities

The Cross Jurisdictional Finance Working Group is an advisory group that holds responsibility for:

- i. ~~Working toward a~~Aligning funding to support a Board-approved coordinated framework to address homelessness.
 - a. For funding sources for which the Partnership Board has approval authority (e.g., CoC funding, State HHAP funding), the Funding Working Group will assist the Board with creating local non-conflicted application review committees or panels as needed. (CoC Requirement)
 - b. For funding sources for which the Partnership Board does not have approval authority, the Funding Committee will coordinate with, advise or provide guidance to share with the approving bodies for those sources, in alignment with the Partnership’s overall strategy (e.g., coordinating with the County Health Services Agency on use of Health Care for the Homeless funding, or providing recommendations to the City of Santa Cruz on use of Community Development Block Grant {CDBG} funds for homeless services).
- ii. Coordinate and advocate with partner systems of care (e.g., behavioral health, or workforce development, ~~others~~) to reduce barriers and facilitate access and quality support for people experiencing and at-risk of homelessness, align strategies and resources, and share data and information.
- iii. Seek resources to support increased household incomes and employment among people at-risk of or currently experiencing homelessness.

b. Cross Jurisdictional Finance Working Group Membership

c. Membership in this Working Group will change over time to include key representatives from public funding agencies and private philanthropic entities. The Policy Board will provide guidance to Housing for Health staff on key parties to include in Working Group conversations. The Working Group shall~~should~~ strive for inclusion of key city, county, and private sector funding representation on an ongoing basis with additional participants as appropriate for topics.Meetings

The Funding Working Group~~Committee~~ shall meet at least quarterly~~two times per year~~.

4. Lived ~~Experience~~Expertise Working GroupAction Board

a. Responsibilities

The Lived ~~Experience~~Working Group~~Action Board~~ (LEAB) will provide advisory and decision-making

~~support provides recommendations and advice~~ to the Policy Board and Operational Committees on system operations, data, evaluation, and any other topics relevant to improvement of the community's response to homelessness.

b. Membership

The Lived Expertise ~~Working Group~~ **Action Board** will consist of ~~a minimum of a minimum of 8 members but no more than 13~~ **5 members** who are either currently experiencing homelessness or who have experienced homelessness ~~that have a diverse range of personal experiences and expertise to contribute to the group.~~ **H4H will staff this Group and identify members through outreach to the community. The LEAB is staffed by H4H staff who will identify members through community by conducting outreach directly to persons currently or previously experiencing homelessness, with governmental and community-based agencies and programs that serve persons experiencing homelessness, and through a variety of written, oral, and virtual communication activities as applicable.**

c. Meetings

Meetings will be coordinated by H4H staff and will be held at accessible ~~and equitable~~ locations **that meet the needs and preferences of the Board members.** Meeting frequency will be at the discretion of the ~~Working Group~~ **LEAB** but will occur at least six times per year.

5. Youth ~~Advisory Working Group~~ Lived Expertise Action Board

a. Responsibilities

The Youth **Lived Expertise Action Board (Y-LEAB)** ~~Working Group provides recommendations and advice~~ **will provide advisory and decision-making support** to the Policy Board and Operational Committees on system operations, data, evaluation for all elements of the system that impact transition age youth, and in particular for those components funded by the HUD Youth Homelessness Demonstration Program (YHDP). **(CoC Requirement)**

b. Membership

The Youth ~~Advisory Board~~ **currently consists of 8 members with a plan to expand up to 13** **Lived Expertise Action Board (Y-LEAB)** will consist of a minimum of 5 members who are either currently experiencing homelessness or who have experienced homelessness ~~that that have a diverse range of personal experiences and expertise to contribute to the group.~~ **that have a diverse range of personal experiences and expertise to contribute to the group. At least two thirds of mY-LEAB members must be between the ages of 18 and 24 years old. The YAB** **The Y-LEAB** is staffed by H4H ~~and Encompass Community Services, staff~~ **who will identify members through outreach directly to persons currently or previously experiencing homelessness, with governmental and community-based agencies and programs that serve persons experiencing homelessness, and through a variety of written, oral, and virtual communication activities as applicable.** ~~community outreach to the community.~~

c. Meetings

~~Meetings are coordinated by H4H and Encompass Staff. Meeting frequency will be at the discretion of the Working Group but will occur at least six times per year.~~

Meetings will be coordinated by H4H staff and will be held at accessible ~~and equitable~~ locations **that meet the needs and preferences of the Board members.** Meeting frequency will be at the discretion of the **LEAB** but will occur at least ~~twelve~~ **six** times per year.

6. Housing and Capital Working Group

a. Responsibilities

The Housing and Capital Working Group provides recommendations and advice to the Policy Board and Operational Committees on the development of housing and other capital infrastructure (e.g., emergency shelters) needed to meet the needs of people experiencing homelessness.

- i. Seek resources to expand affordable housing for extremely low-income households and advocate for the inclusion of people experiencing homelessness in new housing developments
- ii. Conduct legislative and policy advocacy to expand the supply of affordable housing
- iii. Manage a cross jurisdictional housing pipeline working group to plan for and track progress on the planning, siting, development, and service provision for housing designed or dedicated to serving people experiencing or previously homeless.
- iv. Advise on siting and development of shelters and other temporary programs
- v. Advise on tenant protection policies and practices
- vi. Advise on use of federal Housing Choice Vouchers and other Housing Authority programs to address needs of people experiencing homelessness
- vii. Advise on land use and other policies to increase the supply of affordable housing, including updating of Housing Elements

b. Membership

The Housing and Capital Working Group will initially include County staff from multiple departments and expand membership participation over time to work on specific project and areas of focus. The goal is to expand membership over time to enhance the scope and impact of this working group. [The group will work toward including people with lived expertise in meetings and actions.](#)

c. Meetings

This Working Group shall meet at least quarterly.

7. Ad Hoc Committees or Working Groups

The Board shall [support the creation of](#)~~empanel~~ Ad Hoc Committees or Working Groups as needed to address emerging or new issues. Ad Hoc Committees shall have decision-making authority and Working Groups will serve an advisory function.

ARTICLE 5: GENERAL MEMBERSHIP

The full membership of the Partnership is open to any interested individual who wishes to join with a personal commitment to contribute to the goal of preventing and ending homelessness within Santa Cruz County. Members join by submitting their name and contact information to [the](#) H4H staff and completing a membership participation agreement. The Partnership must issue a public invitation for new members at least once per year.

HUD regulations require that the CoC general membership is representative of a broad range of organizations, including: “*nonprofit homeless assistance providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, and organizations that serve veterans and homeless and formerly homeless individuals.*” Members will complete a brief questionnaire asking them to indicate which stakeholder groups they represent. A single member may represent multiple groups.

Members are encouraged to participate in committees, working groups, and to attend general membership meetings. ~~Members who miss two general membership meetings may be removed from the membership.~~

Responsibilities of the General Membership include, but are not limited to:

- Identifying volunteers to support the annual Point in Time Count and other data gathering efforts
- Conducting an annual feedback survey on efforts of the Housing for Health Partnership
- Supporting community education and outreach efforts
- Voting or providing feedback on items as requested by the Policy Board

The full membership holds bi-annual meetings, with published agendas. (CoC Requirement)

The full membership ~~elects persons to the~~ ~~selects the three~~ Operational Committee ~~annually to fill specific vacancies as needed.~~ ~~members to the seats on the Policy Board.~~ Members submit applications to H4H which are then presented to the Membership at one of its bi-annual meetings. ~~In the event there is more than 1 application for a given seat, the Membership shall conduct an election for the open seat.~~

ARTICLE 6: PARTNERSHIP STAFFING

The County of Santa Cruz Human Services Department (HSD) Housing for Health (H4H) Division will staff the Partnership. Staffing responsibilities include, but are not limited to:

- Implementation of the overall vision and direction set forth in the Strategic Framework, with oversight from the Policy Board, through:
 - Developing and presenting six-month work plans for approval by the Policy Board
 - Managing funding processes (developing recommendations, applying for funds, managing grants, issuing RFPs, managing contracts)
 - Setting performance measures and tracking progress
 - Gathering and analyzing data
 - Conducting ongoing housing crisis system and program evaluation and planning
 - Developing policies and standards for programs and components that are part of the response system
- Identifying and inviting participation from Partner System Representatives
- Staffing the meetings of the Policy Board, Operational Committees, and General Membership meetings, including developing agendas, ~~drafting~~ ~~drafting~~, and presenting staff reports and other materials, taking and publishing meeting notes, and meeting logistics (scheduling, Santa Cruz County Housing for Health Partnership Governance Charter | June 18, 2021 | Page 12

room reservations, meeting announcements, etc.)

- Providing training and technical assistance to any Operational Committee members who may need support to participate, including members of the ~~Youth Advisory Board~~ Lived Expertise Action Board and ~~Lived Experience Board~~ Youth Lived Expertise Action Board.
- Providing compensation and other support to members per guidance from the Policy Board
- Coordinating and aligning the work of County and city staff working on homelessness
- Supporting training and capacity building throughout the system
- Maintaining an information clearinghouse on issues related to homelessness in Santa Cruz County.
- Reporting and communication with the public
- Responding to input and concerns from the public, including people with lived experience of homelessness

ARTICLE 7: CHARTER AMENDMENTS

On an annual basis, the Policy Board in conjunction with the HMIS lead, CoC collaborative applicant, and other stakeholders, shall review and update this Charter as needed. Amendment of the charter requires a majority vote if consensus cannot be reached.

Action Item 3: Approval of Memorandum of Understanding (MOU) with Housing Authority of the County of Santa Cruz for 41 Stability Vouchers

(Action required) – CoC Staff/Housing Authority

Recommendation

- (1) Approve execution of an MOU with the Housing Authority of the County of Santa Cruz for the utilization of 41 Housing and Urban Development (HUD) Stability Vouchers for people experiencing homelessness in Santa Cruz County referred through the Housing for Health Partnership coordinated entry system.

Background

On August 16, 2022, the federal Housing and Urban Development Department (HUD) issued a notice about a new Stability Voucher Program. Nationally, HUD awarded \$43M to support approximately 4,000 new incremental housing subsidy vouchers. This funding opportunity is designed to encourage a community-wide commitment to the goal of ending homelessness. Voucher awards were announced on April 18, 2023, and only a select group of communities with a demonstrated, collaborative commitment to addressing homelessness received awards from HUD. The strong collaboration between the Housing Authority and CoC to fully utilize Emergency Housing Vouchers (EHVs) using one-time pandemic resources likely contributing to our community receiving additional Vouchers. Table 1 shows the number of Stability Vouchers issued within California.

Table 1:

CoC	Housing Authority + # of Stability Vouchers
San Jose/Santa Clara City & County CoC	Housing Authority of the City of San Jose: 51
Oakland, Berkeley/Alameda County CoC	Oakland Housing Authority: 81 City of Alameda Housing Authority: 10 Housing Authority of City of Livermore: 5
Contra Costa County CoC	County of Contra Costa Housing Authority: 41
Watsonville/Santa Cruz City and County CoC	Watsonville/Santa Cruz City and County CoC: 41
Daly City/San Mateo County CoC	Housing Authority of the County of San Mateo: 40
Los Angeles City & County CoC	Housing Authority of the County of Los Angeles: 288 Housing Authority of the City of Los Angeles: 377 Housing Authority of the City of Santa Monica: 15 Housing Authority of the City of Torrance: 7 Housing Authority of the City of Pomona: 11
Long Beach CoC	City of Long Beach Housing Authority: 79

HUD requires a documented MOU between the CoC and the Housing Authority outlining how Stability Vouchers will be utilized. The proposed MOU between our CoC and Housing Authority outlines that referrals for vouchers will come through the CoC coordinated entry system and the CoC will ensure referred individuals are linked with appropriate supportive services to secure and maintain housing. The MOU calls for all coordinated entry referrals to be provided to the Housing Authority by March 30, 2024. The Housing Authority commits to issuing all the vouchers by June 30, 2024. CoC approval of the MOU will allow CoC staff and the Housing Authority to immediately begin work to identify and refer prioritized individuals for the new vouchers.

Suggested Motion

I move to approve:

The execution of the MOU between the CoC and the Housing Authority of the County of Santa Cruz to utilize Stability Vouchers to help coordinated entry prioritized households secure vouchers, housing, and supportive services as quickly as possible.

Memorandum of Understanding – Stability Vouchers

This Memorandum of Understanding (MOU) was created and approved on _____ by the following entities:

Housing Authority of the County of Santa Cruz
2160 41st Avenue Capitola CA 95010

County of Santa Cruz, Human Services Department
Housing for Health Division
1000 Emeline Avenue Santa Cruz, CA 95060

I. Introduction and Goals

The Housing Authority of the County of Santa Cruz (PHA) and the County of Santa Cruz Human Services Department (HSD) collaborate on a broad range of housing and supportive services partnership programs to help households at-risk of or experiencing homelessness within Santa Cruz County. In November 2020, the County and its Human Services Department established a Housing for Health Division to coordinate countywide efforts to address homelessness including staffing of the local Continuum of Care (CoC) and operations of a coordinated entry system. The Housing Authority and Housing for Health Division, on behalf of the CoC, enter into this MOU to effectively utilize and administer Housing and Urban Development (HUD) Stability Vouchers (SVs) in accordance with all program requirements outlined in HUD Notice PIH 2022-24 (HA) dated August 16, 2022 and additional guidance as it becomes available.

The goal of this partnership is to issue all forty-one (41) initial SVs awarded by June 30, 2024. Both parties share the goal of ensuring all that all CES referrals are provided by the CoC to the PHA by March 30, 2024, and all vouchers are issued by June 30, 2024. The PHA and HSD, along with other community partners, will measure progress towards these goals by monitoring the vouchers issued and the number of vouchers utilized at least monthly.

II. Standards of Success:

1. All CES Referrals provided by the CoC to the PHA with 100% of PHA-required documentation provided, by March 30, 2024.
2. All vouchers are issued by the PHA by June 30, 2024.

III. Lead Contact Persons

The lead contact persons or liaisons at the PHA and CoC for this agreement are identified below. The liaisons will maintain responsibility for overall oversight of the SV program and coordination with appropriate staff members within the PHA and CoC network to assure effective implementation of the collaborative effort.

PHA

Jenny Panetta, Executive Director
Housing Authority of the County of Santa Cruz
2160 41st Avenue Capitola CA 95010
(831) 454-9455 Ext. 231
jennyp@hacosantacruz.org

CoC

Robert Ratner
County of Santa Cruz, Human Services Department
Housing for Health Division Director
1000 Emeline Ave., Santa Cruz, CA
(510) 454-4925
Robert.ratner@santacruzcounty.us

IV. Define Population Eligible for SV Assistance to be referred by CoC

Household Eligibility. In accordance with Notice PIH 2022-24 (HA), order to be eligible for a Stability Voucher, a household must meet one of four eligibility criteria:

- Individuals and families who are currently experiencing homelessness;
- Individuals and families at risk of homelessness;
- Individuals and families fleeing, or attempting to flee, domestic violence, dating violence, stalking, sexual assault; and
- Veterans and families that include a veteran family that meet one of the preceding criteria.

Referrals will be made based on the CoC-approved Coordinated Entry System (CES) prioritization. The County and CoC will work to pair eligible households with appropriate supportive services to help with securing and maintaining housing.

The PHA has been granted Moving to Work (MTW) status and requested approval to operate the Stability Voucher program in accordance with MTW flexibilities. In cases where MTW flexibilities conflict with the SV authorizing language or other SV Operating Requirements, the SV requirements take precedence over the MTW flexibility.

V. Services to be provided to eligible SV households

1. Partnering service providers within the Santa Cruz County CoC will support individuals and families in completing applications and obtaining necessary supporting documentation to support referrals and applications for assistance, while aiding households in addressing barriers.
2. Partnering service providers will support PHAs in ensuring appointment notifications to eligible individuals and families and will assist eligible households in getting to meetings with the PHA.
3. Partnering service providers will provide housing search assistance for eligible individuals and families.
4. Partnering service providers will work to ensure individuals and families secure the supports necessary for them to successfully maintain their housing.

VI. PHA Roles and Responsibilities

1. Provide all PHA-required referral and SV application materials to CoC.
2. Coordinate and consult with the CoC in developing the services and assistance to be offered under the SV services fee, if any funds are available.
3. Accept direct referrals for eligible individuals and families through the CoC Coordinated Entry System.
4. Commit the staff and necessary resources to ensure that the eligibility determination and voucher issuance processes are completed in a timely manner.
5. Commit the staff and resources to ensure that inspections of units are completed in a timely manner.
6. Designate a staff to serve as the lead SV liaison.
7. Comply with the provisions of this MOU.

VII. CoC Roles and Responsibilities

1. Designate and maintain a lead SV liaison to communicate with the PHA.
2. Provide PHA with CoC-approved Coordinated Entry System (CES) referrals based on CES prioritization criteria.
3. Refer eligible individuals and families to PHA using PHA-provided forms and the CoC-approved Coordinated Entry System (CES).
4. Commit the staff and necessary resources to ensure that the PHA referral form, application materials and required certifications are completed and provided to the

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PHA in a timely manner.

5. Support eligible individuals and households in completing and applying for supportive documentation to accompany admissions application to the PHA (i.e. self-certifications, birth certificate, social security card, etc.).
6. Coordinate service provider support to attend SV participant briefings when needed.
7. Assess all households referred for SV for mainstream benefits and supportive services available to support eligible individuals and families through their transition.
8. Identify and provide supportive services to SV participants. SV participants are not required to participate in services, but the CoC will work to assure that services are available and accessible for a given participant to the greatest extent possible given available resources.
9. Comply with the provisions of this MOU.

VIII. Permissive Prohibitions

1. The PHA and CoC agree that the SV program will be operated in alignment with the PHA's existing Criminal Background Admissions Criteria and Process (Attachment A).

IX. Third Party Entity Participation

1. Community-based organizations and government agencies currently participating in other pre-existing homeless targeted voucher programs may participate in providing services to SV program participants in a manner consistent with the terms of this MOU.

X. Program Evaluation

1. The PHA, and CoC or designated CoC recipient agree to cooperate with HUD, provide requested data to HUD or HUD-approved contractor delegated the responsibility of program evaluation protocols established by HUD or HUD-approved contractor, including possible random assignment procedures.

XI. Term of the Agreement

1. The term of this agreement is 11/1/2023 through 6/30/2025.

Signed by:

Jenny Panetta
Executive Director, PHA

Date

Robert Ratner
Housing for Health Division Director, CoC Lead Agency

Date

Action Item 4: Approval of CoC/HMIS Data Use Agreement for Abode Services Cash Transfer Pilot Research Study

(Action required) – Abode Services/CoC Staff

Recommendation

- (1) Approve execution of a Data Use Agreement between the CoC, Abode Services, and the University of Notre Dame that, with client permission, would allow for the use of HMIS data as part of a research study offering cash transfers to households exiting Abode Rapid Rehousing programs.

Background

Abode Services is a large nonprofit organization with offices and programs in multiple California counties. The mission of the organization is to end homelessness by assisting low-income, un-housed people, including those with special needs, to secure stable, supportive housing; and to be advocates for the removal of the causes of homelessness. Abode Services agreed to partner with the Wilson Sheehan Lab for Economic Opportunities at the University of Notre Dame on a randomized controlled trial assessing the impact of a cash transfer program for participants exiting rapid rehousing programs in five counties in California. The cash transfers to participants, randomly selected to receive the intervention, will total between \$13,000-\$16,000 paid out over a 12-month period.

Abode Services reached out to the Housing for Health Partnership to determine our interest in participating in the study. Individuals currently enrolled in an Abode rapid rehousing program will have the opportunity to enroll in the study. Not all participants will receive the cash transfer intervention. With consent from participating individuals, the CoC will provide specific HMIS data to the University of Notre Dame to assist with their analysis of program impact over time.

Legal counsel from the County of Santa Cruz reviewed and approved as to form the proposed data use and participant consent agreement. Santa Cruz County HMIS staff have verified that they can provide the data requested as part of this research study. CoC Policy Board approval will allow staff to execute the Data Use Agreement, initiate formal participation in the research study, and finalize materials for potential participants.

Suggested Motion

I move to approve:

The participation of the Housing for Health Partnership in the planned research study on the impact of cash transfers, the execution of the data use agreement, and initiation of formal participation in the research study.

DATA USE AGREEMENT

This Agreement is made effective as of August 7, 2023 (“Effective Date”) between County of Santa Cruz Human Services Department Housing for Health Division, a body corporate and politic of the State of California, as the HMIS Lead Agency for the Watsonville/Santa Cruz City & County CoC with an address at 701 Ocean Street Santa Cruz, CA 95060 (“HMIS Lead Agency”), Abode Services, a California Nonprofit with an address at 40849 Fremont Blvd, Fremont, CA 94538 (“HMIS Participating Agency”), and the University of Notre Dame du Lac, an Indiana not for profit corporation with an address at Notre Dame, Indiana 46556 (“Research Partner”), in anticipation of HMIS Lead Agency’s disclosure of the data identified in Attachment A (the “Data”), for the following purpose (the “Purpose”): analysis and interpretation of the data, alone or in combination with data from other sources, in connection with the Research Project identified in Attachment A. This is a non-monetary agreement.

The University of Notre Dame du Lac (“Research Partner”) and Abode Services (“HMIS Participating Agency”) will be collectively referred to as “Recipients.”

This Agreement applies to data disclosed between the Effective Date and September 30, 2028 (“End Date”), unless earlier terminated or extended by mutual written agreement.

In consideration of HMIS Lead Agency making the Data available to Recipients, the parties hereby agree as follows:

1. **LIMITATIONS ON USE.** Recipients will ensure that study participants provide informed consent to provide Data for this Research Project. Recipients shall use all Data exchanged expressly and solely for the research purpose outlined in this agreement. Disclosure by HMIS Lead Agency of its Data does not constitute a grant to Recipients of any right or license to such Data, except as set forth herein.
2. **CARE OF DATA.** Recipients shall exert reasonable efforts, including but not limited to the Data Safeguards identified in Attachment A, to maintain Data in confidence, except that Research Partner may disclose or permit disclosure of any Data to Research Partner’s officers, faculty, employees, consultants, advisors, students and fellows who need to know such Data to fulfill the Purpose and who have been advised of the confidential nature of any of the Data. In the event of an inadvertent disclosure of the Data to unauthorized personnel or entities, Research Partner will alert HMIS Participating Agency and HMIS Lead Agency within 24 hours of discovery. Disclosures of PII will be reported to the Notre Dame IRB within 24 hours of discovery.
3. **NON-DISCLOSURE OF SOURCE.** Recipients shall not identify HMIS Lead Agency as the provider of the Data in any publication or public presentation of research in which Data is used (each a “Publication”) without obtaining HMIS Lead Agency’s prior written consent.
4. **REQUIRED DISCLOSURES.** Nothing in this Agreement may be construed to prevent Recipients from disclosing Data as required by law or legal process, as long as Recipient, if permitted by applicable law, promptly notifies HMIS Lead Agency of its obligation to disclose and provides reasonable cooperation to HMIS Lead Agency in any efforts to contest or limit the scope of the disclosure.
5. **PUBLICATIONS.** HMIS Lead Agency acknowledges that Research Partner is receiving Data in anticipation of preparation and publication of scholarly papers (“Scholarly Work”). Prior to

publication of any Scholarly Work, HMIS Lead Agency will have a thirty-day period to review the publication for any disclosure of Data. HMIS Lead Agency shall, within the thirty-day period, give Research Partner notice identifying specifically any portion of the Data it believes would be impermissibly contained in the Scholarly Work, for instance but without limitation, the disclosure of personally-identifiable information or the re-identification of previously de-identified information.

6. **USE OF NAMES.** Recipients shall not make any press or media announcements concerning this Agreement, or use HMIS Lead Agency's names, trademarks, logos, or insignia, or any version, abbreviation, or representation of them, or the name of any of HMIS Lead Agency's trustees, officers, faculty members, students, employees, or agents, in any advertising, publicity, promotional materials or other public announcement without the prior written consent of HMIS Lead Agency, which consent HMIS Lead Agency may withhold in its sole discretion.

7. **DISCLAIMERS.**

- 7.1. HMIS Lead Agency Disclaimer. All Data is provided "as is." HMIS Lead Agency makes no warranty, expressed or implied, regarding the accuracy, completeness, suitability or performance of Data disclosed under this Agreement. PROVIDER DISCLAIMS ALL REPRESENTATIONS AND WARRANTIES, WHETHER EXPRESS OR IMPLIED, RELATING TO THE PURPOSE, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NONINFRINGEMENT OF INTELLECTUAL PROPERTY RIGHTS OF RECIPIENT OR THIRD PARTIES, AND THE ABSENCE OF LATENT OR OTHER DEFECTS, WHETHER OR NOT DISCOVERABLE.

- 7.2. Limitation of Liability. IN NO EVENT SHALL PROVIDER, ITS TRUSTEES, DIRECTORS, OFFICERS, EMPLOYEES, STUDENTS OR AFFILIATES, BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND, INCLUDING, WITHOUT LIMITATION, ECONOMIC DAMAGES OR LOST PROFITS, REGARDLESS OF WHETHER THE PARTY WAS ADVISED, HAD OTHER REASON TO KNOW OR IN FACT KNEW OF THE POSSIBILITY OF THE FOREGOING.

- 7.3. Survival. THIS SECTION 7 SHALL SURVIVE THE EXPIRATION OR ANY EARLIER TERMINATION OF THIS AGREEMENT.

8. **TERM AND TERMINATION.** Any party may terminate this Agreement with or without cause by providing at least ninety days' prior written notice to the other party. Recipients' obligations with respect to use and nondisclosure of Data will survive for a period of three years following receipt of the particular Data.

9. **RETURN OR DESTRUCTION OF DATA.** Following termination of this Agreement, Recipients shall, if directed by HMIS Lead Agency, destroy or return to HMIS Lead Agency all documents and other tangible manifestations of Data and destroy any electronic or digital manifestations of Data, except that Research Partner may retain one copy of the Data solely for the purposes of monitoring its obligations under this Agreement and validating research based upon the Data.

10. **CONTACTS.** The following points of contact have been initially identified by the parties as responsible for the disclosure and receipt of Data:

Primary Technical Contact(s) for disclosure of Data on behalf of HMIS Lead Agency:

1. Jessica Scheiner
2. Loren White

Primary Technical Contact(s) for receipt of Data on behalf of Research Partner:

1. James Sullivan
2. Maxwell Olander

Primary Technical Contact(s) for receipt of Data on behalf of HMIS Participating Agency:

1. Vivian Wan
2. Margaret Alfaro

11. MISCELLANEOUS PROVISIONS

- 11.1 CREATE Act. For the purposes of the Cooperative Research and Technology Enhancement Act of 2004, the parties agree that this Agreement is not considered a joint research agreement.
- 11.2 Assignment. No party may assign this Agreement or any of its rights or obligations hereunder to an outside party, including, without limitation by merger with an outside party, without the prior written consent of the other. Any attempted assignment in violation of this Section will be void.
- 11.3 Severability. In the event any provision of this Agreement or portion thereof is determined by a court or arbitrator of competent jurisdiction to be invalid or unenforceable, any enforceable portion of the provision and the remainder of this Agreement will remain in effect and the parties will request the court or arbitrator to reform the provision to a form that is valid and enforceable and reflects as closely as possible the intent of the original provision.
- 11.4 Waiver. A party may waive one or more of another party's obligations or its own rights under this Agreement, provided that it does so in writing. A party's waiver shall be read narrowly to apply only to the rights or obligations described in the waiver, and the waiver may not be construed to waive any future obligation or exercise of rights.
- 11.5 Governing Law. This Agreement will be governed by the laws of the State of Indiana and the federal laws of the United States of America, without regard to any applicable conflict of laws principles.
- 11.6 Counterparts. This Agreement may be executed in two or more counterparts, each of which will be deemed to be an original, and all of which together constitute one and the same instrument.
- 11.7 Entire Agreement/Amendment. This Agreement (1) represents the entire understanding between the parties with respect to its subject matter and (2) supersedes all contemporaneous and previous statements, representations, agreements, and understandings between the parties, however expressed, that relate to the subject matter of this Agreement. This Agreement may be amended only by a writing signed by all parties to this Agreement.

Agreed between the Parties as of the Effective Date:

University of Notre Dame du Lac

By _____

Name:

Title:

Abode Services

By _____

Name:

Title:

HMIS Lead Agency: _____

By _____

Name:

Title:

ATTACHMENT A

DESCRIPTION OF DATA

RESEARCH STUDY

The Research Study is as follows:

The Wilson Sheehan Lab for Economic Opportunities at the University at Notre Dame (LEO) in partnership with Abode Services will evaluate a new program at Abode Services offering cash transfers to clients exiting Rapid Re-Housing. We will quantify the impact of cash transfers through a randomized controlled trial (RCT), randomly offering monthly payments totaling approximately \$13,000-\$16,000 over 12 months. Our target sample is 990 individuals exiting RRH across five counties in the San Francisco Bay area. LEO will use the Data requested in this contract to measure study participants' returns to homelessness after randomization into the study.

DATA

The Data to be shared will be for participants in the Wilson Sheehan Lab for Economic Opportunities (LEO) research study described above. LEO will obtain informed consent from each individual in the study and will provide identifiers (name, DoB, SSN, gender and address) to Abode to match to the HMIS database.

The Data consists of the following elements:

Project Descriptor Data Elements:

- 2.02 Project Information:
 - Project Name
 - Project Type

Universal Data Elements:

- 3.01 Name
- 3.02 Social Security Number
- 3.03 Date of Birth
- 3.04 Race and Ethnicity
- 3.06 Gender
- 3.10 Project Start Date
- 3.11 Project Exit Date
- 3.12 Destination
- 3.15 Relationship to Head of Household
- 3.16 Enrollment CoC
- 3.20 Housing Move-In Date
- 3.917 Prior Living Situation

Program-Specific Data Elements:

- 4.02 Income and Sources
- 4.03 Non-Cash Benefits
- 4.04 Health Insurance
- 4.05 Physical Disability

- 4.06 Developmental Disability
- 4.07 Chronic Health Condition
- 4.09 Mental Health Disorder
- 4.10 Substance Use Disorder
- 4.11 Domestic Violence

Metadata Elements:

- 5.08 Personal Identifier
- 5.09 Household Identifier

FREQUENCY OF DATA TRANSFER AND/OR ACCESS

Data related to Abode’s Rapid Re- Housing projects/program participants (as noted above) will be accessed by Abode staff and shared with LEO twice per year during the agreement term.

On a twice-per-year basis, Abode will provide a list of HMIS identifiers to the CoC HMIS Administrators to access the data elements listed below for the purposes of identifying returns to homelessness of selected program participants that are participating in the study:

- 2.02 Project Information:
 - Project Name
 - Project Type

Universal Data Elements:

- 3.10 Project Start Date

Abode will share the Data with LEO via secure web transfer to be stored on Notre Dame’s secure servers.

DATA SAFEGUARDS

Recipients shall deploy the following Data Safeguards:

Only personnel mutually authorized by the Parties shall have access to the Data.

Data will be transmitted via a secure web transfer protocol. Data will be encrypted in transit according to the appropriate industry standards.

Abode Services takes the privacy and security of participant data very seriously and complies with the privacy and security requirements as required by HIPAA, HITECH and HUD’s HMIS Privacy and Security standards, as well as all HMIS requirements required of Partner Agencies and HMIS Users. All data accessed and received by the Abode team will be stored on Abode-issued equipment with the proper security measures installed and monitored by our IT team. This includes, but is not limited to, installation of firewalls, anti-virus software and encryption of all staff equipment. All Abode staff must review Privacy and Security protocols with their supervisors within the first 30 days of hire and sign a Confidentiality Statement prior to accessing protected information and data systems. In addition, Abode has a process in place to ensure access to systems containing PHI or PII is revoked upon transfer of duties or termination of employment of staff.

All data received by the LEO team will be stored on one of the University of Notre Dame’s managed secure storage platforms.

Only Notre Dame employees and staff with authenticated usernames may access or map this drive, and individual members of the research team will be granted access to the specific folder containing the project data via an

Access Control List (ACL). Level of access for each user is reviewed and granted in accordance with the required level of access needed to accomplish the Project's objectives. Team members will access the data by mapping the secure drive to their laptops, which ensures that team members only access the data while connected to the Notre Dame network. Each member of the research team has a unique, non-shared account and password. This username and password is protected by a two-step login system. The PI will ensure that each team member ID added to the ACL will agree to access and analyze the data only through the secure drive. All LEO team members sign a Staff Confidentiality Agreement acknowledging that they will only access confidential research data for project purposes and will maintain data confidentiality. No data will be copied to the research staff's desktops for this analysis. No physical copies of the data will be made on removable media (CD/DVD, portable hard drives, USB drives, etc.). No printed copies of the identifiable will be made.

Consent for Participation in Health Currency Program and Research Study

Abode Services is excited to partner with the University of Notre Dame's Lab for Economic Opportunities (LEO) to study the impact of providing no-strings-attached cash to clients exiting Abode's Rapid Rehousing program. We invite you to join the program and **receive at least \$600** and the opportunity to share your contact information to help us improve social services in the Bay Area.

Abode Health Currency program

You will receive **at least \$600** over the next year. You may receive more than \$600 as decided by a lottery. Your participation in the program is voluntary and not participating will not affect your relationship with Abode.

If you choose to participate, you will be issued a debit card for a bank account where monthly payments will be deposited. [insert additional information about debit card/bank account as necessary]. Some participants may have concerns about how participation in this program will affect eligibility for other income-based benefits. [insert info about benefits affected and benefits for which we have waivers]. For more information about the program, please speak with your case manager.

Research study

We hope you will participate in our research study to help us learn how extra cash positively affects your life. **You will receive an additional one-time bonus of \$100 today if you agree to participate in the study.** By participating, you will be one of approximately 1,000 people helping Abode learn how to better serve the community.

What will be asked of me if I participate in the study?

If you agree to be in the study, some of your personal information, such as name, birthday, contact information (e.g., phone, email, mailing address), and Social Security or Individual Taxpayer Identification Number (if you choose to provide one), will be shared with the research team at Notre Dame. This information is necessary to measure outcomes of program participants and help Abode improve their services. In particular, this information will be safely linked to existing data, such as Homeless Management Information System records, Medi-Cal records, consumer reference data, credit reports, as well as data from the Department of Justice, the Department of Education, and the Employment Development Department. Your individual information will be used for research purposes only and will not be shared publicly. You may also be contacted in the future to participate in voluntary, follow-up surveys. If you choose to participate in these surveys, you will receive an additional **gift card ranging from \$50 to \$100** to thank you for answering our questions.

How will the research team keep my information safe?

Your privacy is important to Abode and the research team. The research team will treat your data as confidential and protected information, meaning they will store your data securely and will use it

only for the purposes of the research study. The results from the study will only be about groups of people in the study, never about you individually.

At the end of the study, other researchers may use your data, but this data will not include any individual information that could be traced back to you. Though confidentiality can't be completely guaranteed, the risk of a breach of confidentiality is small, and Notre Dame will make every effort to keep your information safe.

Study participation is voluntary

If you choose not to participate in the study, you will not receive a bonus of \$100. However, you may still participate in the Health Currency program. If you choose to participate in the study today, you can leave the study at a later date. Not being in the study will not affect your relationship with Abode or eligibility for services from Abode.

I have more questions. Whom do I ask?

If you have any questions about Health Currency or your exit from Rapid Rehousing, you can contact your case manager. You can also contact the research team by emailing leo@nd.edu. If you have any questions about your rights as a person in this study, you may talk to Notre Dame's Office of Research Compliance at (574)-631-7432 or compliance@nd.edu.

Consent

Please check the boxes below to indicate that you consent to participate. Your participation is voluntary.

I consent to participate in the Health Currency program and receive at least \$600 over the next year.

I want to receive an additional one-time bonus of \$100 and consent to participate in the research study by sharing my contact information and allowing the researchers to access information about me for the purposes of learning about the benefits of cash transfers.

Name: _____
First Middle Last

Signature: _____
(of person named above to whom the requested information applies)

Staff Signature: _____

Today's Date: _____

Information Items 5-7

Item 5: 2024 Point-in-Time (PIT) Count Scheduled for January 25, 2024

The 2024, HUD required, Point-in-Time (PIT) count of persons experiencing homelessness is scheduled to take place in the early morning of January 25, 2024. A planning meeting for the upcoming count will be held in person on October 26, 2023, between 11am – 1 pm, location to be determined. An announcement about this meeting will be sent out via the Housing for Health Partnership membership mailing list. Volunteer recruitment and informational sessions will begin in November. We typically need to have 150 volunteers sign-up for the count to ensure we have enough volunteer coverage on the day of the count. Please consider volunteering or encourage others to volunteer.

Item 6: When We Walk by – 1440 Foundation/Housing for Health Dinner Event – November 29, 2023

The Housing for Health Partnership is working with the 1440 Foundation to host a dinner and educational event on the importance of connections in addressing homelessness. The event will be hosted at the 1440 Multiversity campus in Scotts Valley. Kevin Adler, founder of [Miracle Messages](#), will be sharing his story and providing an overview of his collaboratively written new book, "[When We Walk By: Forgotten Humanity, Broken Systems, and the Role We Can Each Play in Ending Homelessness in America](#)." Proceeds from the event will support Miracle Messages and two local nonprofits.

The 1440 Foundation is also providing a one-year pilot program grant for Miracle Messages to implement their family reunification services and phone buddy program in Santa Cruz County. A formal invitation to the event will go out via the Housing for Health Partnership membership list serve, via the website, and social media. Policy Board members and others are encouraged to attend and support the event. Help spread the word.

Item 7: Policy Board Two-year Terms Ending, New Appointments/Re-appointments Needed

The Housing for Health Partnership Governance charter stipulates that Board members serve two-year terms. Current members can be re-appointed to continue serving on the Board if approved to continue by their appointing entity. Calendar year 2022 was the first year of the new CoC Policy Board structure and membership. Meetings take place at least six times per year starting in February of each calendar year.

By the end of calendar year 2023 or as soon as feasible, the following appointments/re-appointments are needed:

- City of Santa Cruz – 2 appointments/re-appointments
- City of Watsonville - 2 appointments/re-appointments
- City of Scotts Valley – 1 new appointment

- County of Santa Cruz – 2 appointments/re-appointments
- Youth Lived Expertise Action Board – 2 new appointments
- Lived Expertise Action Board - 2 new appointments
- Health Sector – 1 appointment/re-appointment
- Workforce/Business/Foundation – 1 appointment/re-appointment
- Education Sector – 1 appointment/re-appointment

CoC staff will reach out to current Policy Board members to determine their interest in continuing to serve on the Board prior to the next Policy Board meeting in December. CoC staff will also consult with the appointing entities to ensure processes are in place for new or re-appointments prior to the end of the calendar year.

Report/Discussion Item 8: Review of CoC NOFO Rating and Ranking Review Committee Process

Background

On August 16, 2023, the Housing for Health Partnership Policy Board, authorized a FY 2023 HUD Continuum of Care Notice of Funding Opportunity (NOFO) rating and ranking review committee to make the final determination on local scores and ranks of renewal and new applications for HUD CoC funding. The committee included Larry Imwalle from the City of Santa Cruz, Heather Rogers from the County of Santa Cruz Public Defenders Office, Karen Kern from the County of Santa Cruz Behavioral Health Department, and Carlos Landaverry from the City of Watsonville. The committee received staff support from Tony Gardner, CoC consultant, Sheryl Norteye, Housing for Health Division senior analyst, and Robert Ratner Housing for Health Division director.

Staff and committee members followed the schedule outlined below as part of the process:

- **8/16** – Policy Board meeting/CoC update and key decisions.
- **8/29** - Local application deadline (at least 30 days ahead of HUD deadline) – *16 renewal applications and 7 new applications were submitted.*
- **9/6** - Review & Ranking Committee Initial Meeting – *reviewed scoring and initial rankings, made initial recommendations, requested interviews with applicants.*
- **9/12** - Review & Ranking Committee – *interviews conducted with Families in Transition, Encompass, Front St., Siena House, Bill Wilson Center, and Housing Matters.*
- **9/13** - Written decisions to applicants (at least 15 days ahead of HUD deadline) – *two projects notified about proposed \$25,000 reductions in each of their renewal grants (Encompass Youth Drop-In Center and Health Services Agency MATCH program). Encompass informed their project was split between Tier 1 and Tier 2 and ranked the lowest among all renewals. See attachment associated with this item that shows project rankings and dollar amounts.*
- **9/22** - End of appeals period. *Health Services Agency submitted an appeals letter that did not meet the criteria for an appeal. However, the Human Services Department agreed to a \$24,917 reduction in their HMIS renewal grant to allow the Health Services Agency to retain their full renewal amount for rental assistance as part of their application. The Health Services Agency agreed to work with the CoC and Front St. on ways to utilize MATCH grant funds to help support existing permanent supportive housing sites that have lost funding over time.*
- **9/26** - Web posting/CoC application & ranking priorities (at least 2 days ahead of HUD deadline) – completed and available at [Funding Opportunities \(housingforhealthpartnership.org\)](https://housingforhealthpartnership.org)
- **9/27** – Full HUD application submitted one day in advance of deadline.

Highlights and Recommendations from the Process

Highlights

- Siena House applied for HUD funding for the first time and was recommended for a DV Bonus and Tier 2 new project application submission.
- Front Street applied for direct HUD CoC funding for the first time and both projects were approved for application submission in Tier 2.
- Encompass Community Services agreed to re-allocated over \$105,000 in grants that created possibilities for new projects and more funding applications for permanent supportive housing rental assistance.
- The CoC continued a trend of reducing CoC grant funding spending on services only in favor of expanding rental assistance. Grants with rental assistance funding receive annual funding increases tied to increases in local Fair Market Rents. Service only grants do not receive these increases.
- Review and Ranking committee members gained valuable information from the interview process with some applicants.
- The committee had consensus around the lowest rated renewal project (Encompass Community Services Drop-In Center) due to underspending and low numbers of youth served and highest rated new application (Housing Matters 180 Together Permanent Supportive Housing) due to a strong focus on rental assistance for those ineligible or unlikely to receive assistance from current projects.

Recommendations

- HUD CoC grant recipients would benefit from ongoing technical assistance and support with their grants as some struggled with managing HUD reporting and application submission requirements.
- HUD CoC grant recipients have had difficulty with executing agreements with HUD, starting projects, and spending down funds. New recipients will need additional supports to be successful with their grants.
- A significant amount of support is needed to help new agencies apply for HUD CoC funds. This process should start as early as possible for potential new applicants.
- Review committee members would like more information on historical spending trends with grants and in future years recommend strongly considering reductions in certain grants among those with consistently low spending rates.
- The interview process provided reviewers with useful insights into projects that did not come through in the application documents alone. Time permitting, the reviewers recommend interviews with all applicants as part of a future review process.
- Rating and ranking projects to maximize the likelihood of increased funding for the CoC is a complex process that requires significant expertise and experience. Stability in the Review and Ranking committee is likely to help increase CoC funding for the County over time.
- More year-round qualitative and quantitative evaluation of CoC projects is desired.

2023 Santa Cruz County CoC Project Ranking									
Rank	Applicant Name	Project Name	New or Renewal	Project Component	Total HUD Budget	Running Total	Reallocations: Reduced, Eliminated & Amount	Tier	Aggregate Score
Tier 1 - \$5,038,920 - Approved									
1	Monarch Services	Monarch DV Bonus	Renewal	PH	\$105,567	\$105,567.00	No	1	93
2	Families In Transition of Santa Cruz County, Inc.	Y.A.A.S. (Young Adults Achieving Success)	Renewal YHDP	PH	\$263,387	\$368,954.00	No	1	92
3	Housing Matters	801 River Street	Renewal	PH	\$222,875	\$591,829.00	No	1	90
4	Families In Transition of Santa Cruz County, Inc.	First Step-Scattered Site Housing for Families with Children	Renewal - Transitional	Joint TH & PH-RRH	\$560,228	\$1,152,057.00	No	1	88.5
5	Covenant House	YHDP New Roots RRH	Renewal YHDP	PH	\$197,505	\$1,349,562.00	No	1	87
6	Covenant House	Youth Rapid Rehousing	Renewal YHDP	PH	\$230,531	\$1,580,093.00	No	1	87
7	Bill Wilson Center	Santa Cruz County Shared Housing	Renewal YHDP	TH	\$137,767	\$1,717,860.00	No	1	87
8	Community Action Board of Santa Cruz County, Inc.	YHDP - Youth Homeless Response Team (YHRT)	Renewal YHDP	SSO	\$99,175	\$1,817,035.00	No	1	86
9	Walnut Avenue Family & Women's Center	Walnut Avenue Housing & Employment Program	Renewal	PH	\$530,372	\$2,347,407.00	No	1	85
10	Santa Cruz County HS A	MATCH	Renewal	PH	\$945,315	\$3,292,722.00	No	1	83.5
11	Housing Authority of the County of Santa Cruz	Shelter+Care Consolidate	Renewal	PH	\$1,342,434	\$4,635,156.00	No	1	80.5
12	Santa Cruz County HSD	County of Santa Cruz Homeless Management Information System	Renewal	HMIS	\$66,782	\$4,701,938.00	Reduced \$24,917	1	84
13	Santa Cruz County HSD	Coordinated Entry Expansion	Renewal	SSO	\$228,362	\$4,930,300.00	No	1	82
14	Santa Cruz County HSD	Youth CES	Renewal YHDP	SSO	\$60,000	\$4,990,300.00	No	1	80
15	Encompass Community Services	Drop-In Center	Renewal YHDP	SSO	\$48,620	\$5,038,920.00		1	80
Tier 2 - \$758,548 - Approved									
15	Encompass Community Services	Drop-In Center	Renewal YHDP	SSO	\$223,283	\$5,262,203.00	Reduced \$25,000	2	80
16	Housing Matters	180 Together	New - CoC Bonus & Realloc	PH	\$300,000	\$5,562,203.00	N/A	2	100
17	Siena House	Housing & Family Stabilization Project	New - CoC Bonus & Realloc	PH	\$110,265	\$5,672,468.00	N/A	2	90
18	Front Street Inc.	Freedom Cottages	New - CoC Bonus & Realloc	PH	\$80,000	\$5,752,468.00	N/A	2	92.5
19	Front Street Inc.	Anderson Housing	New - CoC Bonus & Realloc	PH	\$45,000	\$5,797,468.00	N/A	2	87
DV Bonus - \$106,566 - Approved									
20	Siena House	DV Focus Housing & Family Stabilization Project	New - DV Bonus	PH	\$106,566	\$5,904,034.00	N/A	Approve	90
Renewals That Chose Not to Apply This Year - \$273,782 - Reallocated in Whole									
N/A	Encompass Community Services	Freedom Cottages	Renewal	PH	N/A	N/A	Eliminated \$15,545	N/A	N/A
N/A	Encompass Community Services	Housing for Health 3	Renewal	PH	N/A	N/A	Eliminated \$90,429	N/A	N/A
Competitive New Project - \$273,782 - Declined									
N/A	Bill Wilson Center	RRH Youth	New - CoC Bonus & Realloc	PH	\$273,782	\$6,177,816.00	N/A	Decline	88.5
Non-Competitive Planning - \$270,910 - Approved									
N/A	Santa Cruz County HSD	2023 CoC Planning Grant	New - Non-Competitive	Planning	\$270,910	\$6,448,726.00	N/A	Approve	N/A

\$5,038,920 Tier 1 Line
\$5,797,468 Tier 2 Line

Total Funding Requested: \$6,448,726 **Total Reallocations: \$155,974.00**

Report/Discussion Item 9: Coordinated Entry Brief Update

New coordinated entry process started in March 2023. To date...

- 374 people have been enrolled in the new HMIS coordinated entry project
- 212 have been exited from the project
- 92 are active in the project
- 40 have been added to the housing queue

Of those with exits..

- Nearly 20% exited to permanent housing
- 40% exited to shelter or transitional housing
- 20% to unknown destinations

Exit data shows significant improvements from prior coordinated entry approach that had very low exits to any type of housing and very high exits to unknown destinations. Emphasis on quality over quantity seems to be showing initial positive impacts.

Current Housing for Health Connector Capacity Information...

- 48 people completed Connector training
- 18 with dedicated time for Connector work (lots of supervisors/managers trained initially)
- 11.6 FTE hours/week of estimated countywide Connector Time
- With 11.6 FTE estimated capacity to help 170 – 232 people at point-in-time
- 11 agencies with signed connector MOUs – *Housing for Health, Housing Matters, Community Action Board, Families in Transition, Association of Faith Communities, Homeless Persons Health Project, Monarch Services, Santa Cruz Community Health, Front Street, Bill Wilson Center, and the Free Guide*

No firm threshold scores set yet due to low numbers of active participants with completed Housing Needs Assessments. Families with children, youth under 25, and veterans can get connected to programs typically within 1-2 months.

Small data set matching (sample size = 70) of individuals experiencing homelessness with serious behavioral health issues and/or frequent health system contacts indicates less than 10% of these individuals have been linked with the new coordinated entry approach.